



TEAM NEWFOUNDLAND & LABRADOR 2019 COMPETITOR INFORMATION PACKAGE



**25th ANNUAL SKILLS CANADA
NATIONAL COMPETITION
Halifax, Nova Scotia
Sunday, May 26 – Thursday, May 30, 2019**



Halifax Exhibition Centre

Skills Canada Newfoundland and Labrador
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**INFORMATION PACKAGE
TEAM NEWFOUNDLAND & LABRADOR**

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**DEADLINE FOR RECEIPT OF COMMITMENT CONTRACT,
REGISTRATION FEE & RELEASE FORM IS
FRIDAY, APRIL 12, 2019 FIRM**

*If forms / fee has not been received by this date, SCNL will invite the silver medal competitor.

Congratulations on earning the opportunity to represent the province at the **25th Annual Skills Canada National Competition in Halifax!** We are confident that you will work hard, give your absolute best, meet new friends and make the entire province proud at the national event. Please know that Skills Canada and all our partners and volunteers, including the Provincial and Federal Governments, are very proud of you already and are behind you 100%.

The Technical Committee for your competition area has evaluated your skill level and identified areas to work on to give you the competitive edge at the Skills Canada National Competitions! Skills Canada will be in touch with you, and / or your teacher / instructor in the coming weeks to discuss a training schedule to prepare you for participation at the national level.

In this package, you will find all the information you require to participate in the Skills Canada National Competition such as schedules of events, accommodations, flight information and the rules of participation. Please review this package very carefully and bring it with you to Halifax; you will need to refer to the schedule regularly.

To be accepted as a member of Team Newfoundland and Labrador 2019, both you and your teacher or instructor must complete the enclosed Commitment Contract and all other registration forms.

Please note the deadline for the Commitment Contract, Registration / Release Form and Fee is Friday, April 12, 2019. We cannot accept registration after this deadline and must withdraw any student who has not complied with this requirement.

A. REGISTRATION / RELEASE FORM AND REGISTRATION FEE (\$450)

Please complete the Commitment Contract and Registration / Release Form and return with your registration fee no later than **Friday, April 12, 2019**. Students who fail to return the Commitment Contract, Registration Forms and fees by this date will forfeit their spot on the Team Newfoundland and Labrador.

REGISTRATION FEE: Total: \$450.00

This fee will **cover both** of the following:

(1) Provincial Organization Travel Expenses

- **Airfare to / from Halifax**
- **Accommodations in Halifax (breakfast included)**
- **Shuttles & Transportation**
- **Team Excursion – Cruise in Halifax Harbour**
- **Team Newfoundland and Labrador Uniform (Golf Shirt)**
- **Team NL Jacket**

(2) National Organization Fee

- **Registration Package**
- **Transportation to events**
- **Welcome Reception and Opening Ceremony Tickets**
- **Competition Entrance Fees**
- **Lunch on days of competition**
- **Awards Ceremony Tickets**

B. FLIGHT SCHEDULE

Sunday, May 26, 2019

Group A: Westjet WJ3421 Depart St. John's 10:00 AM – Arrive in Halifax 11:38 AM

Group B: Air Canada AC8993 Depart St. John's 10:30 AM – Arrive in Halifax 12:05 PM

Thursday, May 30, 2019

Group A: Westjet WJ3426 Depart Halifax 10:15 PM – Arrive in St. John's 12:33 AM

Group B: Air Canada AC8998 Depart Halifax 10:45 PM – Arrive in St. John's 1:00 AM

Please note: You will be informed which group you have been assigned to prior to departure.

NOTES:

- You may take one (1) personal piece of luggage weighing no more than 50 lbs. Please make every effort to pack the tools and equipment required by your National Contest Description document as compactly as possible.
- High school students must always stay with assigned chaperones during the journey, including during coach ride, flight check-ins, flight and transfers
- ID - you must have a government-issued picture ID to board the plane
- If you have any electronics, you will be required to turn it on for airport security – please ensure you have the power cord.
- Please do not place questionable items in your carry-on baggage (ex. Nail files or clippers, scissors, razors etc.). Place such items in your checked luggage.
- If you have tools that are sharp or could be considered dangerous, you must check them in with your luggage. They cannot be carried on the plane. Please be prepared to open toolkits / boxes for airport staff to check for dangerous items. Bring duct tape or the appropriate tools to secure your box prior to check in.
- Please check Aircanada.com or Westjet.ca for further baggage limitations

C. ACCOMMODATIONS

Team NL will be staying at the:

Hampton Inn

1960 Brunswick Street

Halifax, Nova Scotia, B3J 2G7

TEL: +1-902-4221391

D. TEAM UNIFORM

Your team uniform consists of a golf shirt (provided) and black pants, shorts or skirt. The team uniform **must** be worn during the following times:

- 1) **Team NL Meeting / Orientation / Welcome Reception / Opening Ceremony:**
1:00 – 8:30 PM, Monday, May 27
- 2) **Team NL Meeting / Awards / Closing Ceremony / Team and Medalists Pictures:**
9:30 AM – 3:00 PM, Thursday, May 30

E. CHAPERONES & CODE OF CONDUCT

Participation as a member of Team Newfoundland and Labrador 2019 is both an honor earned and a privilege. You are not only representing yourself to the rest of Canada, but you are also representing your school / campus and your behaviour during the trip to Halifax will be a reflection on the province of Newfoundland and Labrador. Take pride in this opportunity to demonstrate the high level of skill in this province to the rest of Canada.

SECONDARY STUDENTS (High School or Intermediate Level)

Each secondary student will be assigned a teacher chaperone who must always be aware of your activities / location. You will check in with your chaperone at all points during travel to Halifax. Your chaperone will also perform room checks and enforce curfews. Breach of rules will result in being sent home at your own expense. Your chaperone will review your rules, check in times and curfews at the pre-departure meeting.

IMPORTANT NOTE: Secondary students are not permitted to leave the hotel or any venue without at least one other member of the team and without approval of your assigned chaperone. If a secondary student has friends or family in Halifax with whom they wish to spend time, their parent / guardian must submit a written request prior to the team's departure for Halifax and have **PRIOR APPROVAL** from Skills Canada. Please note that any requests of this nature made in Halifax will be automatically denied without prior written approval.

RULES: ALL COMPETITORS:

1. Curfew

Please note that **all students**, regardless of age, must respect the curfew for the pre-competition nights as noted in the team schedule. The chaperones and delegates will be strictly enforcing these curfews. Students who fail to abide by these curfews or any directives of the chaperones **will be sent home at their own expense.**

2. Behavior

Please pay careful attention to your release form and the rules to which you have agreed to abide, including respecting the directives of all Skills Canada staff, management, volunteers and board of directors. Any student who fails to abide by the rules established by Skills Canada or is disrespectful to any other competitor or delegate will be disallowed to compete and will be sent home at their own expense.

Reminder, From Release /Registration Form: "I agree to conduct myself in a manner best representing this student organization including, respecting public and private property, spending each night in the room to which I have been assigned, refraining from consuming alcoholic beverages* and non-prescription drugs, and my conduct shall be exemplary at all times. I understand that if I do not abide by the above regulations, I may be sent home at my own expense and disallowed participation in the competitions."

*** Note:**

Post-Secondary students who are over the legal drinking age are permitted on the post-competition evening (May 29) to engage in socially responsible drinking, however, intoxication will not be tolerated and competitors who disregard this rule will be disallowed participation in the Awards Ceremony and may face disciplinary action.

F. SCNC ITINERARY - TEAM NEWFOUNDLAND AND LABRADOR 2019

Sunday, May 26:	8:30 AM	Meet at St. John's Airport
	10:00 AM / 10:30 AM	Depart: Group A – WJ3421 Group B – AC8993
	11:38 AM / 12:05 PM	Arrive in Halifax
	1:00 PM	Team Registration / Tool Kit drop-off at Halifax Exhibition Centre
	2:00 PM	Arrival at Hotel: Hampton Inn Free Afternoon / Evening Secondary Students: Chaperone Group Post-Secondary Students: Optional Group Activity
	12:00 PM	Curfew: Secondary Students
Monday, May 27:	7:00 AM – 10:00 AM	Breakfast
	10:00 AM – 1:00 PM	Free time - Eat before meeting
	1:00 PM	Team Meeting Conference Room #6 - Wear Uniform
	2:15 PM	Shuttle to Halifax Exhibition Centre
	3:15 PM – 4:30 PM	Orientation at Competition Site
	4:30 PM	Shuttles to Cunard Centre
	5:45 PM – 6:45 PM	Competitor Kick-off Party – Cunard Centre
	7:00 PM – 8:30 PM	Opening Ceremony – Cunard Centre
	8:30 PM	Shuttle to Hotel - Team Check In
10:00 PM	Curfew: All Competitors	
Tuesday, May 28:	6:30 PM – 10:00 AM	Breakfast
	7:30 AM – 4:00 PM	Competition Day 1 Halifax Exhibition Centre
	7:00 PM – 8:30 PM	Coach / Competitor Mentoring
	10:00 PM	Curfew: All Competitors
Wednesday, May 29:	6:30 PM – 10:00 AM	Breakfast
	7:30 AM – 4:00 PM	Competition Day 2 Halifax Exhibition Centre
	12:00 PM	Curfew: Secondary Competitors
Thursday, May 30:	6:30 PM – 10:00 AM	Breakfast
	9:00 AM	Check out of hotel – bring down luggage to storage
	9:30 AM	Team Meeting – Wear Uniform
	11:00 AM	Shuttle to Cunard Centre
	12:00 PM – 3:00 PM	Closing Ceremony - Medals Presentation
	3:00 PM	Shuttle to Hotel
	3:30 PM	Meet in lobby - Walk to Murphy's Cable Wharf
	4:00 PM	Boat Cruise (Meal)
	6:30 PM	Walk to Hotel
	7:30 PM	Load Luggage / Coach to Airport
	8:30 PM	Arrive at Airport
	10:15 PM / 10:45 PM	Departure Depart: Group A WJ3426 Group B AC8998
	12:33 / 1:00 AM	Arrive in St. John's

Note: A final schedule will be distributed to team prior to departure.

G. OVERVIEW OF EVENTS

Halifax, NS will be hosting Canada's most talented trades people and technologists at the 25th Annual Skills Canada National Competition from May 27 – 30, 2019. This national event brings together over 500 young people from all regions of Canada, along with their parents and advisors, to compete in over 40 trade and technology areas. The competition provides an opportunity for young Canadians studying a skilled trade or technology to be tested against exacting standards and against their peers from across the nation. Students vie to win the honor of being crowned the best in their chosen discipline.

The main goal of this event and Skills Canada programming, throughout the year across Canada, is to deliver hands-on opportunities for exploring these careers and to raise awareness among the general population for the value of skilled trades and technology occupations. Please refer to Appendix 1 for a complete list of contests offered at the 2019 Skills Canada National Competition.

Career Showcase

The Career Showcase is a series of interactive booths at the competition comprised of representatives from various levels of government, industry and education with the goal of providing information and advice to students, teachers and parents.

The Career Showcase exhibits provide:

- Information on careers and training opportunities in the skilled trades and technologies
- Displays of "high-tech" industries
- General interest displays related to the skilled trades and technologies

H. TOOLS & EQUIPMENT

Tool Box Drop Off

All competitor toolboxes must be dropped off at registration upon arrival in Halifax. To ensure toolboxes are correctly located in each event site for the contest start time and for security purposes, toolboxes must be securely packaged in appropriate containers and must bear labels clearly stating the following details:

1. **Competitor's Name**
2. **Province/Territory**
3. **Contest Number**
4. **Contest Name**

Failure to comply with this labeling system may mean that toolboxes will not be accepted at Registration. Toolboxes must be labeled properly before Skills Canada takes possession and responsibility for the toolboxes. **SCNL will provide labels for all toolboxes.**

Competitors will ensure they place all luggage/tools/equipment on coach to airport, and check in all equipment at airport.

Close of Competition

All competitors must take responsibility for their toolboxes immediately following the end of their contest.

I. EVENT LOCATIONS

COMPETITIONS & OPENING CEREMONIES:

Halifax Exhibition Centre
200 Prospect Road
Goodwood, Nova Scotia
B3T 1P2

CLOSING CEREMONIES:

Cunard Centre
961 Marginal Road
Halifax, Nova Scotia
B3H 4P7

J. MEALS PROVIDED

Monday, May 27:	Breakfast, Buffet Reception - Welcome Reception
Tuesday, May 28:	Breakfast, Lunch
Wednesday, May 29:	Breakfast, Lunch
Thursday, May 30:	Breakfast, Dinner

K. REFERENCE INFORMATION

Judging Process

Judges will evaluate the performance of each contestant according to the criteria listed for each contest or element of it. Judges must rate the contestants' performance based on entry-level job skills. Whenever possible, objective criteria should be used rather than subjective criteria. Judges must ensure that each contestant is judged in the same manner and under the same conditions. Judges must rate each contestant independently and not compare rating sheets with those of other judges. Judges are to evaluate all items related to safety. Contestants not meeting safety requirements may be disqualified from the contest if, in the judges' opinion, the safety of the contestant or those around them is endangered.

Scoring

After the judging is completed, the judges must total their own rating sheets and return them along with any notes or other important information to the Technical Committee chairperson. The chairperson will validate the judges rating sheets, compile overall scores and take the results to the designated area. All results will be kept confidential until the announcement of winners is made at the closing / awards ceremonies. Under no circumstances may the judges discuss contest results with anyone.

Grievances

Any grievance involving a national contest must be submitted to this committee no later than one hour after the end of the contest. The grievance committee must seek the advice of the senior expert and the judges before issuing its decision. This decision may not be appealed. Grievances will be reviewed by the Grievance Committee and their decision is final. A decision will consist of at least a simple majority voting on agreement. The grievance committee will write a complete report regarding each grievance and submit it to the national office within 48 hours of contest completion.

Any competitor who has filed a grievance will receive written explanation of the decision from the grievance committee within 24 hours of the contest completion. A copy will also be included in the grievance report.

Contest Regulations

- Competitor briefing is done only by a National Technical Committee chairperson or their delegate. Competitors requiring clarification of instructions during the contest should seek it from the National Technical Committee chairperson.
- Competitors will be identified by name, competitor number and province (at national competitions).
- Competitors may not speak to spectators during their contest. This includes teachers and advisors.
- Translators or other assistants (hearing impaired) are permitted in the contest site by prior arrangement with the host province.
- No one has access to contest sites except the Technical Committee members, judges and competitors.
- Competitors may be excused for washroom breaks - with escort, at the discretion of the Technical Committee chairperson.
- Lunch breaks will be taken at the discretion of the Technical Committee chairperson.
- Books, notes, materials and assisting devices are permitted at the discretion of each Technical Committee chairperson. These items will be identified in the scope or at the orientation session.
- Competitors must always wear I.D. Badges.
- Competitors must attend the orientation meeting of their contest area.
- Competitors must be on time for their contest - late arrivals may be allowed at the discretion of the Technical Committee chairperson but no make-up time is provided.
- If a complaint is filed with the grievance committee against the competitor and the committee determines that the rules of the competition have been violated, the competitor will be disqualified from the contest and stripped of his/her medal.

Contest Orientation Meetings

The pre-contest orientation meeting is **mandatory** for all contestants. Advisors may also be present if they choose. The purpose of the meeting is to prepare the contestants for the competition by reviewing the following areas:

1. Verify each contestant's attendance, name, province and competitor number.
2. Contest Rules - check to be certain that all contestants are familiar with the contest rules.
3. Contest Procedures - explain the way in which the contest will run, including the schedule, timing, evaluation criteria, and grievance procedure.
4. Safety Regulations - review general and specific safety requirements and procedures for the contest.
5. Tools and Materials - review the list of tools and materials which are to be supplied by the contestants. Include all items mentioned in the scope. If the contestants do not have all the required items, every assistance must be given to try to ensure that they obtain them before their contest.
6. Equipment - take time to explain the operation of equipment with which contestants may not be familiar, including all safety features. If possible, allow contestants to become familiar with the equipment by using it.
7. Special Announcements - detail any special functions which the committee has planned/ explain special transportation or time schedules, announce industry awards, inform contestants that smoking is not permitted during the contest in the competition area, etc.
8. Contestant Questions - encourage contestants to ask any questions which they may have about the contest at the orientation meeting. Try to give satisfactory answers before the close of the meeting. Note: Advisors may be present at the discretion of the Technical Committee chairperson

Contestant Eligibility

Each province/territory is eligible to select or nominate one individual/ team for representation in each contest area.

- To participate in the Skills Canada National Competitions (SCNC), a candidate must be registered by a member province or territory of Skills Canada.
- The competitor must have participated in a Skills Canada Provincial Competition or be a direct participant through the provincial organization should their province not host a provincial contest in the area in which they are to compete at the SCNC.

Secondary Level Competitors Must:

- a) Attend a public, separate or private secondary school, between July 1st of the year following the last competition to the date of the beginning of the Skills Canada National Competition for which he or she is registered.
- b) Be 22 years of age or less on December 31st of the year of the competition.

Post-Secondary/Apprenticeship Level Competitors Must:

A competitor must be registered student with a training institution in a related program in the skill in which they wish to compete at any time between July 1st of the previous year of the SCNC and the start of the SCNC. For Apprenticeable skills, a competitor must be registered in a related program, pre-apprenticeship program or be a registered apprentice in the trade (skill) in which they wish to compete at any time between July 1st of the previous year of the SCNC and the start date of the SCNC. Competitors must not be a certified journey person prior to May 1st of the SCNC year, in the skill area in which they wish to compete. SCC's definition of a certified journey person is someone who has received one or more of the following from their Provincial/Territorial Issuing Authority. • Journeyman Certificate • Certificate of Qualification • Confirmation of Apprentice Completion Letter • Completion Letter

Residence of the Competitor

If students decide to attend school in a province/territory other than their primary residence, they should have the option of representing either province/territory and must meet the eligibility requirements within that province/territory.

Citizenship of the Competitor

Only Canadian citizens and permanent residents are eligible to compete.

L. TRAVEL TIPS – COURTESY OF TRANSPORT CANADA

Before arriving at the airport:

- Label all luggage with your name and business address. When possible, do not label luggage with your home address or your business title.
- You must show photo identification at the check-in counter and before boarding, or else be denied boarding.
- Make copies of credit cards and photo identification you are bringing with you. Leave one copy with a trusted relative or friend at home and keep one in your checked baggage.
- Pack prescription medication in its original container with the name of the doctor and other info clearly marked.
- Don't wrap or package gifts, as security personnel may need to inspect them.
- Pack carefully. Be aware that any substance capable of posing risk to health, safety, property, or the environment when they are transported is not permitted on board an aircraft. For more details, please consult: ww.gc.ca/aviation/commerce/dgs/whatare_e.htm

- Ensure that electronic devices in carry-on baggage are operational. For security reasons, you must be prepared to demonstrate that they are functional.
- Passengers may not bring in carry-on baggage any knives, or any sharp and / or pointed objects, including those with folding or retractable blades.
- Although it is recommended that you leave electric devices at home, they should be in checked baggage if you do bring any.

Getting to the airport:

- Arrive early; be aware of heightened security procedures-call the airport or check web sites for the airport you are traveling from/to, the airline you are traveling with and Transport Canada, for information.

At the airport:

- KEEP ALL OF YOUR LUGGAGE WITHIN SIGHT AT ALL TIMES.
- Be prepared to show your identification when requested at the check-in counter or in the pre-boarding area, regardless of your destination.
- Never carry anything onto a plane for anyone else.
- Report any suspicious-looking packages or unattended luggage.
- Be patient! You can expect some delay at major Canadian airports due to heightened security measures. Remember, security measures are designed to protect you!!!

Air:

- Before you leave for the airport, there are some things you can do to avoid unnecessary delays going through security. It's best to pack your carry-on bag lightly.
- Letter-openers, scissors -- and other potentially dangerous goods will not be allowed through carry-on screening.
- All medications should be clearly labeled in their original containers.
- Never pack aerosols, household cleaners or other potentially dangerous goods.
- Keep your photo ID handy. You may need it at check-in.
- Clearly identify your luggage with your name and address.
- New security measures can cause delays for travelers. Be sure to arrive well before your departure time.
- Keep your eyes on your baggage and report unattended or suspicious packages to airport security.
- Electronic devices will be examined. Make sure your laptop computer is working.
- When on board, inform the crew of any disruptive behavior, follow their instructions and be courteous.

APPENDIX A: COMPETITION LIST

03 Precision Machining S PS
04 Mechatronics (Team of 2) PS
05 Mechanical CADD S PS
06 CNC Machining PS
08 IT Office Software Applications S PS
10 Welding S PS
13 Autobody Repair S PS
14 Aerospace Technology PS
15 Plumbing PS
16 Electronics S PS
17 Web Design and Development S
18 Electrical Installations S PS
19 Industrial Control PS
20 Bricklaying PS
23 Mobile Robotics (Team of 2) S
24 Cabinetmaking S PS
26 Carpentry S PS
29 Hairstyling S PS
30 Aesthetics PS
31 Fashion Technology S
32 Baking S PS
33 Automobile Technology S PS
34 Cooking S PS
36 Car Painting S PS
37 Landscape Gardening (Team of 2) PS
38 Refrigeration and Air Conditioning PS
39 IT Network Systems Administration S PS
40 Graphic Design Technology S PS
43 Sheet Metal Work PS
48 Industrial Mechanic/Millwright PS
49 Heavy Equipment Technology PS
50 Steamfitter - Pipefitting PS
52 Architectural Technology and Design S PS
53 Outdoor Power and Recreation Equipment S PS
54 Photography S PS
55 Sprinkler Systems PS
82 TV/Video Production (Team of 2) S
83 Job Search S
84 Job Skill Demonstration S
85 Public Speaking S
87 3D Character Computer Animation (Team of 2) S
88 2D Character Computer Animation (Team of 2) S
92 Workplace Safety S
D1 3D Digital Game Art PS

S – Secondary PS – Post-Secondary



COMMITMENT CONTRACT

Congratulations on earning the opportunity to represent Newfoundland and Labrador at the **25th Annual Skills Canada National Competition** in Halifax in May 2019. To formally join Team NL, both you (and your guardian if applicable) and your teacher or instructor must read and understand the following commitment contract. Only those who choose to fully commit to the Team Preparation Process will be selected to participate and travel with the Team to Halifax in May.

SIGNING THE AGREEMENT

Once you understand all the elements of the Team NL 2019 Preparation Process, sign the attached agreement. You (and your guardian if applicable) and your teacher / instructor must both sign.

COMMITMENT OF A COMPETITOR TO TEAM NL 2019

I, as a Team NL Competitor in the 25th Annual Skills Canada National Competition in Halifax in May 2019 agree to the following:

1. I will review the National Contest Description Document for my competition area and ensure that I have mastered all skill elements outlined therein.
2. I will undertake the training program established by the Technical Committee (if applicable) to the best of my ability and ensure that my areas of weakness are improved for the national event.
3. I will review the materials, equipment and safety requirements listed in the National Contest Description Document and will ensure that I bring these indicated items to Halifax. I understand that failure to have all items detailed in the scope will result in my withdrawal from the National Competition.
4. I will communicate any issues regarding the training program to the Skills Canada Provincial Office.
5. If I am unable to meet the above-mentioned commitments, I will so advise the Skills Canada Provincial Office immediately. Please note that failure to do so in a timely manner will result in a cancellation fee (Registration Fee non-refundable).
6. I understand that representing my Province at the National Event is a privilege as well as an honor and commit to devoting training time prior to the Nationals to ensure that the Province of NL is well represented at the Skills Canada National Competition.

Competition Name & #: _____

School: _____

Competitor Name (Print): _____

Competitor Signature: _____

Parent / Guardian Name (Print): _____

Parent / Guardian Signature: _____

(If Student is under 18)

Date: _____



COMMITMENT OF A TEACHER / INSTRUCTOR

I, as a Teacher / Instructor of a Team NL Competitor at the 25th Annual Skills Canada National Competition in Halifax in May 2019, agree to the following:

1. I will ensure my student reviews the National Contest Description and ensure that he/she has mastered all skill elements outlined therein.
2. I will ensure my student undertakes the training program established by the Technical Committee (if applicable) to the best of his/her ability and ensure that his/her areas of weakness are improved for the national event.
3. I will review the material, equipment and safety requirements listed in the National Scope Document and will ensure that my student brings all of these indicated items to Halifax.
4. I will communicate any issues regarding the training program or any related issues to the attention of the Skills Canada Provincial Office.
5. I understand that if my student arrives at the National Competition without his/her Contest Description or any tools listed in the Contest Description, or has not been properly prepared, our school may be ineligible to participate in the Provincial / National Competitions in future years.

Competition Name: _____

School: _____

Teacher or Principal Name (Print): _____

Teacher or Principal Signature: _____

Date: _____

PLEASE COMPLETE BOTH SIDES OF THIS FORM AND RETURN WITH YOUR REGISTRATION / RELEASE FORM AND REGISTRATION FEE BY FRIDAY, APRIL 12, 2019.

Failure to complete and return this form along with other documentation required by April 12 will result in your withdrawal from the event.

For more information please contact Deanne Oliver, Competition Manager, Skills Canada Newfoundland and Labrador 739-4172 or email deanneo@skillscanada.com.



CONDITIONS OF PARTICIPATION FORM 2019 SKILLS CANADA NATIONAL COMPETITION

As a participant/competitor in the 2019 Skills Canada National Competition, I have read, understand and, by signing the "Registration Form," agree to the following terms:

LIABILITY & MEDICAL RELEASE

I hereby agree to release Skills/Compétences Canada, its representatives, agents, servants and employees from liability for any injury to the named person, resulting from any cause whatsoever, occurring to the named person at any time while attending any Skills/Compétences Canada activities, including travel to and from these activities, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees.

I do voluntarily authorize Skills/Compétences Canada to obtain routine or emergency diagnostic procedures and/or routine or emergency medical treatment for the named person as deemed necessary in medical judgement.

I agree to indemnify and hold harmless Skills/Compétences Canada for any and all claims, demands, actions, rights of action, and/or judgements by or on behalf of the named person arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards.

RELEASE OF INFORMATION/PHOTOS

I agree that my name may be published and still photographs and video of me taken during the course of this Skills/Compétences Canada activity may be used and/or reproduced by Skills/Compétences Canada in promotional materials.

CODE OF CONDUCT

I recognize that Skills/Compétences Canada wants every representative to have an enjoyable experience with maximum attention to safety and comfort. I also recognize that all individuals representing Skills/Compétences Canada official business will be expected to conduct themselves in a manner best representing their organizations. To receive maximum benefit from my participation, I acknowledge that the "Code of Conduct" established by Skills/Compétences Canada must be adhered to.

I note that my participation is voluntary. I agree to abide by the official Skills/Compétences Canada rules and regulations or forfeit my personal rights to attend and participate. By signing and returning the Skills/Compétences Canada "Registration Form" I agree to this 'Code of Conduct'.

1. I will, always, respect all public and private property, including the accommodation in which I am housed.
2. I will spend each night in the accommodation to which I am assigned.
3. I will strictly abide by any curfews established and shall respect the rights of others by being as quiet as possible after curfew.
4. I will refrain from the use of alcoholic beverages* and drugs (with the exception of prescription drugs, prescribed by a legal physician).
5. I will not leave the assigned accommodation without the express permission of the assigned Skills/Compétences Canada representative.
6. I will keep the assigned Skills/Compétences Canada representative informed of my whereabouts, at all times.
7. My conduct will be exemplary, at all times.
8. At all times required, I will wear my official identification badge.
9. I will attend all activities for which I am assigned and registered and will be on time.
10. I will adhere to the dress code at all times as required.

PLEASE NOTE: Socially responsible alcoholic consumption will be permitted for Post-Secondary / Apprenticeship Students who are 19 years or older on the post-competition evenings (May 29); however, intoxication or disruptive behaviour will not be tolerated and competitors who disregard this rule will be disallowed participation in the Awards Ceremony and future participation in Skills Canada events.

I agree, if for any reason I am in violation of the conditions of participation, I may be brought before the appropriate disciplinary committee for an analysis of the violation(s), and I further agree to accept the penalty imposed on me, with the understanding that all such actions are explained to me, and further, I realize that the severity of the penalty may increase with the severity of the violation, even to the extent of being sent home immediately at my own expense.

VIOLATIONS AND PENALTIES

Violators of items 1 through 6 of the Code of Conduct may be sent home at their own expense. Proper notification of the violation and action taken will be sent to the organization responsible for the participant. A copy will also be provided to the Skills/Compétences Canada Board of Directors.

It is with the spirit of being a proud and committed participant of Skills/Compétences Canada that I agree to these conditions of participation. Having read and understood completely the 'Code of Conduct' of Skills/Compétences Canada liability, medical release and photo release, I do hereby agree to follow the procedures and practices described.

Competitor Signature: _____

Date: _____ **Competitor Polo Shirt Size:** _____

Campus Representative Signature: _____

Parent / Guardian Signature: _____
(If Student is under 18)

SCC ACTIVITIES REGISTRATION FORM

Competitor Delegate Advisor Judge Volunteer
 NTC National Board Member VIP SCC Member Organisation Staff

Name: _____

What SCC activity are you attending: _____

Birthdate (d/m/y): _____ Gender: M F X

Competition: _____ Competition Number: _____

Language Preference: EN FR Classification: Secondary Post Secondary

Address: _____ Competition Number: _____

City: _____ Prov.-Terr: _____ Postal Code: _____

Phone: _____ Cell: _____ Health Card Number (optional): _____

Email: _____

Allergies: _____

Emergency Contact's Name: _____ Emergency Contact's Phone: _____

School/Employer's Name and Phone # (where applicable): _____ Chaperone's Contact Number at Competition: _____

Chaperone's Name (where applicable): _____

Relationship to Student: _____

List name(s) of competitor(s) under your supervision (advisors only): _____

Are you a Canadian Citizen or a Landed Immigrant? No Yes

SELF-IDENTIFICATION (OPTIONAL)

Do you consider yourself a member of a visible minority group in Canada? No Yes Specify: _____

Do you consider yourself an Aboriginal person? No Yes Specify: _____

Do you consider yourself a person with a disability? No Yes Specify: _____

Optional: Please fill out our self-disclosure form for competitors that indicated they have a disability.

CODE OF CONDUCT

Skills/Compétences Canada and all of its provincial/territorial Member Organization's are dedicated to ensuring that everyone who attends SCC activities has an enjoyable experience with maximum attention paid to safety and comfort. Therefore, SCC has established a mandatory "Code of Conduct". It is with this spirit of being a proud person that I/We agree to follow these rules of professional conduct.

1. My/Our conduct shall be exemplary at all times.
2. I/We will, at all specified times, wear my/our official identification badge.
3. I/We will, attend activities to which I/We am/are assigned and registered and will be on time.
4. I/We will, adhere to the dress code at all times as per the "Competition Rules".
5. I/We will, spend each night in the accommodation to which I/We may be assigned.
6. I/We will, respect all public and private property, including the accommodation to which I/We may be assigned.
7. I/We will, refrain from the use of drugs (except prescribed medication).
8. I/We will, refrain from the use of alcoholic beverages during all Skills/Compétences Canada activities.

The Competitor acknowledges that he/she will be responsible to his/her chaperone/advisor/provincial-territorial designated Team Leader to and from the identified point of provincial/territorial departure.

Advisors acknowledge that they are responsible to provide guidance and monitor the behavior of the competitor to and from the identified point of provincial/territorial departure and report any instances to the provincial/territorial organization.

It should be noted that your assignment is voluntary and, as such, you agree to abide by Skills/Compétences Canada and your provincial/territorial Member Organization's official rules and regulations and conditions of participation or forfeit your personal rights to attend and participate in SCC activities. Violators may be sent home at their own expense. Proper notification of the violation and action taken will be sent to the organization responsible for the individual and a copy will be provided to the Skills/Compétences Canada's Board of Directors. In addition, the individual shall be responsible for any costs incurred by SCC on behalf of the individual.

Liability Release

I/We hereby acknowledge that participation in SCC activities involves the use of inherently dangerous equipment, including, but not limited to, the use of tools, power tools, welding equipment and heavy appliances. I/We hereby acknowledge that the use of such inherently dangerous equipment has the potential to cause injury, death or dismemberment. I/We hereby acknowledge that I/We accept the risk that I/We may sustain injury, death or dismemberment as a result of participating in SCC activities.

I/We hereby acknowledge my/our agreement to make proper use of any and all reasonable personal protective equipment in order to minimize the risk of injury, death or dismemberment. Furthermore, I/We hereby acknowledge my/our agreement to take all reasonable steps to ensure my/our own safety, as well as the safety of any and all other persons while participating in SCC activities.

I/We, on behalf of myself/ourselves and my/our successors, heirs, executors, administrators, assigns, and on behalf of any party or parties who claim a right of interest through *maius* (hereinafter collectively referred to as "the Releasees"), hereby agree to release Skills/Compétences Canada, its provincial/territorial Member Organizations, their representatives, insurers, agents, servants and employees (hereinafter collectively referred to as "the Releasees") from any form of liability arising from any injury, death or dismemberment to the Releasees, or any other person, resulting from any cause whatsoever, at any time while attending at or participating in SCC activities, including travel to and from these activities. The Releasees agree not to advance any claims, demands, actions, rights of action, and/or judgments against the Releasees for damages, loss or injury, howsoever arising. The Releasees also agree to indemnify the Releasees and hold the Releasees harmless for any claims, demands, actions, rights of action, and/or judgments brought against them by any party, which arise, or are alleged to arise, from my/our participation in SCC activities. The Releasees further agree not to advance any claims, demands,

actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity as against the Releasees under the provisions of legislation that provide for joint and several liability.

Medical Acknowledgement

I/We hereby acknowledge that I/We am/are responsible for my/our own health. I/We further acknowledge my/our responsibility to ensure that I/We protect myself/ourselves and any of my/our children from any allergies (food or otherwise) or health concerns.

I/We hereby acknowledge that I/We have no medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, whether or not treatment is currently being received, that could affect, compromise or interfere with my/our attendance or participation in SCC activities.

I/We acknowledge my/our responsibility to disclose any medical condition that could affect, compromise or interfere with my/our safety or the safety of others who attend or participate in SCC activities. The Releasees hereby agree to release the Releasees from any liability arising from any injury, death or dismemberment to myself/ourselves, or any other person, resulting, in whole or in part, or alleged to have resulted, in whole or in part, from medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, medications, allergies and disabilities, whether or not treatment is currently being received, and the like which may affect, compromise or interfere with my ability to attend or participate in SCC activities. The Releasees also agree to indemnify the Releasees and hold the Releasees harmless for any claims, demands, actions, rights of action, and/or judgments brought against them by any party, which arise, or are alleged to arise, from any injury, death or dismemberment to any person, and resulting, in whole or in part, or alleged to have resulted, in whole or in part, from medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, medications, allergies and disabilities, whether or not treatment is currently being received, and the like which may affect, compromise or interfere with my ability to attend or participate in SCC activities. The Releasees further agree not to advance any claims, demands, actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity as against the Releasees under the provisions of legislation that provide for joint and several liability.

Medical Treatment

I/We hereby acknowledge that I/We may require medical treatment and procedures in the event that we sustain injury, death or dismemberment. The Releasees hereby agree to release, indemnify and hold harmless the Releasees for any and all claims, demands, actions, rights of action, and/or judgments that arise from, or are alleged to arise from, the administration of medical treatment and procedures rendered in good faith.

Release of Information/photos

I/We understand and agree that any information pertaining to my/our participation in SCC activities may be sent by the Releasees to other organizations, i.e. media, schools, organizations, my/our local Member of Parliament and/or Member of the Provincial Legislature, etc.

I/We agree that still photographs and videotapes taken during the course SCC activities become the property of Skills/Compétences Canada and its provincial/territorial Member Organization and may be used and reproduced by Skills/Compétences Canada and its provincial/territorial Member Organizations in promotional materials, advertising, bulletins, website, and social media (facebook, twitter, youtube etc.) and that these images would be subject to the terms and conditions of these social media sites.

The Releasees hereby agree to release the Releasees from any liability arising from the use of any information pertaining to the participation in the SCC activities, and the use of any still photographs and videotapes taken during the course of SCC activities. The Releasees further agree not to advance any claims, demands, actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity against the Releasees under the provisions of legislation that provide for joint and several liability.

I/We also understand that Skills/Compétences Canada and its provincial/territorial Member Organization and their representatives may communicate with myself/ourselves.

Having read and understood completely the included Code of Conduct, Liability Release, Medical Acknowledgement, Medical Treatment, Release of Information/ Photos, and, by signing the Skills/Compétences Canada's Registration Form, I do hereby agree to follow the procedures and practices described.

Date

Signature

Signature of Witness

Signature of Guardian
(if Competitor is under the age of majority in their province/territory)

Completed registration forms should be returned to your provincial/territorial Member Organization. Registration forms are available online at www.skillscompetencescanada.com



REGISTRATION PAYMENT REMITTANCE FORM

School / Campus: _____

Contest: _____ Level: S ___ PS ___

Competitor Name: _____

Address: _____

SUBMIT THE FOLLOWING BY: **April 12, 2019**

- Competitor Commitment Contract
- Teacher / Instructor Commitment Contract
- Conditions of Participation Form (double sided)
- National Registration Form (double sided)
- Transportation Request Form (only return if school / campus is outside the Avalon Peninsula)
- Registration Payment Remittance Form and cheque for \$450.00 payable to:
Skills Canada Newfoundland and Labrador

Please Mail or Drop Off:
Skills Canada Newfoundland and Labrador
75 Barbour Drive, Mount Pearl NL A1N 2X3

Please note the registration fees and accompanying forms must be received by Skills Canada for the deadline of **April 12, 2019** or the student will not be issued a plane tickets, team uniform, etc.